

### **SenMin 68/1/2015 (12<sup>th</sup> February 2015)**

The Dean's List effective from the results of September 2014 Semester :

#### **10. DEAN'S LIST**

- (1) Students with GPA  $\geq 4.00$  and have not obtained less than a B for any subject in the current semester. To be included into the Dean's List for that semester, students must also have registered for a subject load of not less than 9 credit hours in the semester.
- (2) Students must have completed each component of the subject registered within the prescribed period.
- (3) The respective School will issue a Dean's List certificate to the students receiving the award.
- (4) Students' transcripts will carry the Dean's List award notation.

### **SenMin 69/2/2015 (25<sup>th</sup> March 2015)**

"Evaluation Scheme" Postgraduate Information; Sub-section (7) Final Submission to the Dissertation / Thesis :

#### **9. EVALUATION SCHEME**

Modes of Assessment

- (7) Final Submission of the Dissertation/Thesis

*"(d) A student may, if necessary, apply to the Dean for the Dissertation / Thesis to be written in Arabic or Mandarin other than English Language or Bahasa Melayu. The Dean may, at his discretion, allow the Dissertation/Thesis to be written in Arabic or Mandarin subject to the requirement to include the Extended Executive Summary (EES) in English. In general the EES should encompass all the chapters, usually not exceeding 10,000 words (about 40 pages) with an Abstract of 350 words (1-2 pages)."*

**SenMin 70/3/2015 (28<sup>th</sup> April 2015)**

“Evaluation Scheme” Postgraduate Information; Under “9 Evaluation Scheme, Section (2) Dissertation/Thesis Submission” :

**9. EVALUATION SCHEME**

Modes of Assessment

(2) Dissertation/Thesis Submission

(a) Notice of Submission of Dissertation/Thesis

- (i) A student is required to give three (3) months' notice to the School of his intention to submit the dissertation/thesis by using Notice of Submission of Dissertation/Thesis Form.
- (ii) The form should be accompanied by a Table of Contents of the dissertation/thesis.

(b) Compliance with Current Rules & Regulations

- (i) All dissertations/thesis should **comply** with the current **Rules & Regulations** in force before being allowed to proceed with the final submission.
- (ii) A student is strongly advised to keep himself/herself informed on the current Rules and Regulations **before** proceeding with (2)(a) above.

(c) Submission of Unbound Copies

- (i) An **unbound** copy of the dissertation/thesis to be submitted to the School or an Authorised Representative not later than (3) three months after (2)(a).
- (ii) The unbound copy may be subjected to **compliance checking** with the current Rules and Regulations.
- (iii) The School reserves the right and may compel to direct the respective dissertation/thesis be subjected to **compliance amendments**.

(d) Dissertation/Thesis Submission for Examination.

- (i) A student **shall not proceed** with binding of dissertations/thesis without **written clearance** or authorisation from the School or its representative before proceeding with (d) (ii) below.
- (ii) Five (5) soft bound copies of the completed dissertation/thesis must be submitted to the School.
- (iii) A soft copy in PDF format should accompany (d) (ii) above.

SenMin 77/1/2016 (2<sup>nd</sup> March 2016)

“Under **UNDERGRADUATE INFORMATION, Section 7 GRADE SYSTEM, Clause (1)(e) Repeating Failed Subjects**”:

## **7. GRADE SYSTEM**

### **(1) Grade and Point Values**

#### **(e) Repeating Failed Subjects**

Students who obtain an F in any subject are **encouraged** to repeat the subject. For the purpose of calculating the CGPA, the higher grade will be counted.

Students who meet the ‘Graduation Requirements’ as stipulated in Section 11 Clause (1) may proceed to apply for graduation.

“Under **POSTGRADUATE INFORMATION, Section 8 PROGRAMME EVALUATION, Clause (1)(e) Repeating Failed Subjects**”:

## **8. PROGRAMME EVALUATION**

### **(1) Grading System**

#### **(e) Repeating Failed Subjects**

A Student who obtained an F in any subject is **encouraged** to repeat the subject. For the purpose of calculating the CGPA, the higher grade will be counted.

A Student who meets the ‘Graduation/Conferment Requirements’ as stipulated in Section 11 Clause (1)(b) & (c) may proceed to apply for graduation.